

New Horizon Quality Assessment and Skill Development Center
Letter Writing, E-mail Etiquette & MS-Excel for Non-teaching staff

22nd December 2017

Sl.No.	Name	Institution	Signature	
			Morning	Afternoon
1	Ms. Usha Devi S <i>AIIS</i>	NHCE	<i>Usha</i>	<i>Usha</i>
2	Ms. Roopa J M <i>IST</i>	NHCE	<i>Roopa</i>	<i>Roopa</i>
3	Ms. Lepakshi Devi <i>ACC</i>	NHCE	<i>Lepakshi</i>	<i>Lepakshi</i>
4	Ms. Shobha Bai H S <i>ACS</i>	NHCE	<i>Shobha</i>	<i>Shobha</i>
5	Ms. Shashikala R <i>MBA</i>	NHCE	<i>Shashika</i>	<i>Shashika</i>
6	Ms. Latha Sundar <i>CIVIL</i>	NHCE	<i>Latha</i>	<i>Latha</i>
7	Ms. Sharmila <i>M.E.</i>	NHCE	<i>Sharmila</i>	Resource person
8	Ms. Pushpalatha <i>RCH</i>	NHCE	<i>Pushpa</i>	<i>Pushpa</i>
9	Ms. Supriya <i>RCH</i>	NHCE	<i>Supriya</i>	<i>Supriya</i>
10	Ms. Divya <i>Ad</i>	NHCE	<i>Divya</i>	<i>Divya</i>
11	Ms. Bindu K Y <i>Ad</i>	NHCE	<i>Bindu</i>	<i>Bindu</i>
12	Ms. Sreedevi P <i>AUTO</i>	NHCE	<i>Sreedevi</i>	<i>Sreedevi</i>
13	Mr. Suresh K <i>AD</i>	NHCE	<i>Suresh</i>	<i>Suresh</i>
14	Ms. Swarnalatha Y	NHCE	—	—
15	Ms. Shanthi P <i>AD</i>	NHCE	<i>Shanthi</i>	<i>Shanthi</i>
16	Mr. Vinay J T <i>SPD</i>	NHCE	<i>Vinay</i>	<i>Vinay</i>
17	Mr. Prasanna Venkatesh	NHCE	—	—
18	Mr. Murali C <i>SPD</i>	NHCE	<i>Murali</i>	<i>Murali</i>
19	Ms. Ramaprabha <i>MCA</i>	NHCE	<i>Ramaprabha</i>	<i>Ramaprabha</i>
20	Roopa Harikumar <i>HR</i>	NHCE	<i>Roopa</i>	—
21	Usha S <i>HR</i>	NHCE	<i>Usha</i>	<i>Usha</i>
22	Shirly Lydia	NHCE	—	—
23	Rinita D' Silva	NHCE	—	—
24	Nathiya B	NHCE	—	—
25	Mrs. Susheela	NHC-K	<i>Susheela</i>	<i>Susheela</i>
26	Mrs. Grace Aparna	NHC-K	<i>Aparna</i>	<i>Aparna</i>
27	Mrs. Manjula Suresh	NHC-K	—	—
28	Mrs. Arpitha	NHC-K	<i>Arpitha</i>	<i>Arpitha</i>
29	Mrs. Ragini	NHC-K	<i>Ragini</i>	<i>Ragini</i>
30	Mrs. Ambica	NHC-K	<i>Ambica</i>	<i>Ambica</i>
31	Mrs. Saritha	NHC-K	<i>Saritha</i>	<i>Saritha</i>

32	Mr. Mohan E	NHC-K	MR	MR
33	Mr. Harish Babu	NHC-K	BHB	BHB
34	Mrs. Shilpa	NHC-K	—	—
35	Mrs. Prafulla	NHC-K	—	—
36	Ms. Anuradha M S	NHC-M	Anur	Anur
37	2. Ms. Jyothibala Rupa	NHC-M	Rupa	Rupa
38	3. Mr. Ravikumar	NHC-M	—	—
39	4. Ms. Anjana N	NHC-M	—	—
40	Mr. Prashanth	Library	Pr	Pr
41	Ms. Radha M	Library	Rad	Rad
42	Mr. Vinayak Kubihal	Library	Kubihal	Kubihal
43	Ms. Vijayashree M	Library	Vijayashree M.	Vijayashree
44	Ms. Anjana N	Library	An	An
45	Ms. Madhuvathi	NHG	Mad	Mad
46	Ms. ARCHANA	NHG	Archana	Archana
47	Ms. UMA DEVI	NHG	Uma	Uma
48)	R. Johnson SPAR	NHC	RJ	RJ

$$48 - 10 = \underline{38}$$