

New Horizon Quality Assessment and Skill Development Centre

Induction report of the newly joined teaching staff of NHCE

The induction for the newly joined teaching staff of **NHCE was conducted** on the 7th and 8th of September 2020, from 9am to 4:00 pm at the NHCE library conference hall. We had 17 participants from different departments

In order to prepare and equip the newly joined faculty members NHCE, in house experts in the respective fields have quoted varied examples and relevant situations and explained the topics mentioned below.

Day 1 – 7th September 2020

Session 1: Introduction to faculty development programs by Dr.Girija N Srinivasalu
Director-NHQASDC

1. Vision & Mission of QASDC
2. Various skills needed for effective teaching – learning process
 - a) Communication skills
 - b) Managerial skills
 - c) Psychological skills
 - d) Technological skills
 - e) Social skills
 - f) Biological skills
3. Importance of multimodal teaching for creating interest and invigorating thinking among students in these pandemic conditions

Session 2: Role of MOOC online courses & certification in higher technical educational institutions by Dr.Niranjan – HOD Civil

1. Advantages of MOOC platforms for teachers
2. Swayam & NPTEL platforms for both personal & professional benefits
3. The value of attending conferences & FDPs conducted on the MOOC platform
4. Academic performance index and its role in appraisal

Session 3: Introduction to the autonomous status of NHCE and the institution's vision, mission and values by Principal, Dr.Manjunatha

1. Accreditation details were given
2. The importance of vision, mission statement and the need for faculty members to understanding the same was stated.
3. Atal ranking and the contribution of faculty members for the same was explained.
4. Importance of lesson planning & student centric teaching was discussed
5. Many examples from epics like Mahabharata & Ramayana were stated to showcase the importance of outcome based education

Session 4: Need for Research & Development activities at an engineering colleges by Dr.Gopala Krishnan-Dean-R & D

- 1) The available library resources to support researchers at New Horizon.
- 2) Importance of citation

- 3) How to identify quality journals and the process to publish articles.
- 4) How to choose research topics.
- 5) Understanding of rules for book publications.
- 6) About the patents that we have already filed and those on which we are working were briefed.

Session 4: Students Attendance by Dr.Srinivasa- HOD-Mathematics

1. Features of continuous software
2. Attendance rules that faculty needs to know.
3. The analytics from the software that need to be maintained.
4. Details of the physical attendance book that need to be maintained.

Day 2 – 8th September 2020

Session 6: Interpersonal skills- grooming, social etiquette- Dr.Soumya Narayanan-CLSLLS

- a) Individual introduction style was focussed through an activity ,which showed importance of professional communication skills
- b) Importance of life skills:
 - Self -awareness skills – through SWOT
 - People management skills – through teamwork
 - Developing passion – through self- motivation
 - Experiential learning & adaptability – through agility for continuous learning

Session 6: Institutional accreditation processed by Dr.Ganesh Prasad, Dean and HOD ME

1. He tried to understand the experience of the newly joined staff in both NAAC & NBA
2. He explained reasons & importance of accreditation.
3. How autonomous status needs to be maintained by maintaining proper documents related to NBA.
4. Each criterion of NBA & NAAC was explained with scores and required documents.
5. He emphasized, that each of the new joiner has to change their workplace details in the Scopus & Google Scholar.

Session 7: Students' examination/ evaluation process by Dr.Vijilius Controller of Examination

1. She explained structure of NHCE examination process.
2. The paper setting patterns.
3. The valuation procedures.

Session 8: Dr.AnithaRai, Head, Library &Information Centre, briefed them about the library resources with the below mentioned details, for motivating them to make use of the available resource for their professional growth.

- 1) The login details for NHCE Library resources.
- 2) The available online resources for teachers to plan their lessons and curriculum.
- 3) Online courses links like, NPTEL, Course Era.
- 4) NHCE MOU with many top colleges at national level to access their library resources.
- 5) Various available software for research publications.
- 6) A tour to the library was also conducted

At the end of the two days of induction it was observed that the newly joined teachers were able to acquire understanding of the work culture of the institution and their roles and responsibilities as facilitators in their interaction with their respective resource persons.