

## NEW HORIZON COLLEGE OF ENGINEERING

Ref No. : NHCE/IQAC/2019

Date: 05<sup>th</sup> April 2019

### NOTIFICATION

#### **Sub: Constitution of Internal Quality Assurance Cell (IQAC) for the Year 2019-20**

The IQAC has been constituted for the year 2020-21 with the following members.

<i>S.No</i>	<i>Name &amp; Designation</i>	<i>Committee Members</i>
1	<b>Dr. Manjunatha</b> Principal	Chairman
2	<b>Dr. Girija Srinivasalu</b> Director QASDC	Member
3	<b>Dr. Gopal Krishna</b> Dean R&D	Member
4	<b>Dr. Prashanth CSR</b> Dean Academics	Member
5	<b>Dr. M.S. Ganesha Prasad</b> Dean ME	Member
6	<b>Dr. Anitha Rai</b> HOD Library	Member
7	<b>Mr. Anil Kumar Hangal</b> Head Quality Assurance	Member Secretary

The Chairman and members of the committee are requested to accept their nomination.

  
PRINCIPAL

To  
All the members of the committee

**NEW HORIZON COLLEGE OF ENGINEERING**  
**Marathalli, Bangalore-560103**

Date: 21/5/2019

**INTERNAL QUALITY ASSURANCE CELL**

Minutes of meeting held with IQAC members on 20/5/2019 in conference hall at 3.00pm.

**Agenda:-**

1. Confirmation on previous minutes of meeting.
2. To discuss the audit observation of all the departments conducted during 8<sup>th</sup> February 2019 to 13<sup>th</sup> February 2019 and the corrective action taken by all departments for the audit observation.
3. Programmes conducted for the academic year 2018-2019.
4. Plan of action for current semester.

**Minutes of the meeting:-**

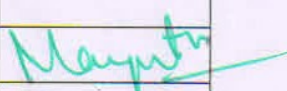


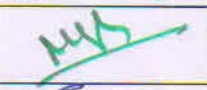


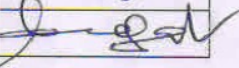
1. Minutes of previous meeting was discussed.
2. Chairman IQAC welcomed all the members. The audit observation and corrective action taken by all departments were discussed. It is seen that most of the observation are minor in nature and common to many departments. All departments have taken necessary corrective action to prevent such type of deviations in future.
3. All the research papers published, book publication and motivation talk for students, conference attended, industrial visit etc., were discussed and found to be in order. The detailed Program conducted by departments is attached.
4. The calendars of events for the even semester of all the departments were reviewed. The events are conducted in line with the plan.

The following documents are attachment:

- a. Audit schedule.
- b. Audit observations with corrective action of all the departments.
- c. Programmes conducted for the academic year 2018-2019.

Mr. Anil Kumar Hangal, proposed the vote of thanks and the meeting was concluded.

**Members Present:-**

Sl No	Member Name	Designation	Position	Signature
1	Dr. Manjunatha	Principal	Chairman	
2	Dr. Girija Srinivasulu	Director-NHQASDC	Member	
3	Dr. Prashanth C.S.R	Dean-Academics	Member	
4	Dr. M.S Ganesha Prasad	Dean- ME	Member	
5	Dr. Gopal Krishna	Dean-R&D	Member	
6	Dr. Anitha Rai	HOD-Library	Member	
7	Mr. Anil Kumar Hangal	HOD-QA	Member Secretary	

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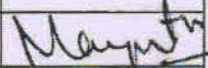



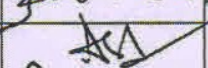
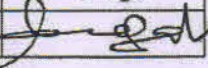

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Autonomous College Permanently Affiliated to VTU, Approved by AICTE & UGC  
Accredited by NAAC with 'A' Grade, Accredited by NBA

## INTERNAL QUALITY ASSESSMENT & ASSURANCE MEETING

6<sup>TH</sup> January, 2020

### Minutes of the Meeting

**VENUE:** Conference Room, Chhatrapati Shivaji Block

**TIME:** 3.00 pm

Note: - Original documents in Spiral Binding.

## CIRCULAR

HCE/CIR/2020/001

02.01.2020

Internal Quality Assessment & Assurance Cell (IQAC) Meeting-I, 2019-20 is scheduled on **06.01.2020, 3.00PM at the Conference Hall.**

The Agenda points for the meeting are as under

### **AGENDA POINTS FOR IQAC MEETING - I, 2019-20**

1. Confirmation of the previous Minutes of IQAC meeting held on 20/05/2019.
2. Review of action for the odd semester.
3. Audit observation and compliance.
4. Programmes conducted for the current odd semester 2019.
5. Submission of quality research proposals to the Government bodies like AICTE/VGST/KSCST/DST.
6. Micro schedule analysis of lesson plan and weekly audit on lesson plan.
7. Review of MIS report.
8. Review of calibration status of equipments and instruments of all the departments.
9. Data submitted to NAAC.

All the committee members are requested to attend the meeting.

Sd/-

**PRINCIPAL**

*New Horizon College of Engineering*

*Bangalore - 560103*

[principal@newhorizonindia.edu](mailto:principal@newhorizonindia.edu)

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**INTERNAL QUALITY ASSESSMENT & ASSURANCE MEETING**

**AGENDA**

**Date:** 06/01/2020

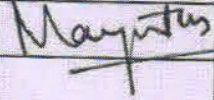





**Venue:** Conference Room, Chhatrapati Shivaji Block

**Time:** 3.00 pm

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2	Dr. Girija S	Director- NHQASDC	Member	
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6	Dr. Anitha Rai	HOD-Library	Member	
7	Mr. Anil Kumar Hangal	HOD-QA	Member Secretary	

#### MINUTES OF THE MEETING

Principal Dr. Manjunatha, chairman of the IQAC, extended a cordial welcome to all the members with a welcome note.

1. Confirmation of the previous Minutes of IQAC meeting held on 20/05/2019. Principal read out the minutes of the previous IQAC Meeting.
  - a. The audit observations made during the audit and the corrective action taken by all the departments were discussed and approved.
  - b. Programmes conducted during the academic year of all the departments were reviewed and all the members were happy with the performance.
  - c. The calendar of events of the departments were reviewed and found to be in order.

The minutes of the meeting was passed by the members unanimously.

2. Review of action for the odd semester.

Calendar of events of the odd semester of all the departments were reviewed and found to be in order.

Principal informed that a audit has to be conducted at the end of the semester on calendar of events proposed by each department to assess the percentage of activities actually conducted as against the proposed.

Dean academics to arrange for the audit and send the report to principal.

Calendar of events of all the departments enclosed as Annexure-1

3. Audit observations and compliance.

Audit observations made by the audit committee and the recommendations/suggestions of the audit committee were reviewed.

Principal informed that a compliance audit to be scheduled on the observations of audit committee and report to be submitted.

Dean academics to arrange for the audit and send the report to all concerned.

Audit schedule, Audit observations, Recommendations enclosed as Annexure-2

4. Programmes conducted for the current odd semester 2019.

The programmes conducted for the odd semester were discussed.

Principal and other members were of the opinion that the best 50Nos research papers presented during the International conference can also be considered under Research papers published under National/ International conference.

Programmes conducted for the current odd semester enclosed as Annexure-3

5. Submission of quality research proposals to the Government bodies like AICTE/VGST/KSCST/DST.

The report on Research grants /Activities was presented by Dean R&D. All the committee members were happy with the report.

Details on Research grants/ Activities enclosed as Annexure-4



6. Micro schedule analysis of lesson plan and weekly audit on lesson plan.

Head Quality Assurance informed that the Micro Schedule analysis of the lesson plan on daily basis is monitored through Continuo software .It is observed that all the faculty members have completed the portions in line with their lesson plans. Report on Daily micro schedule analysis and weekly report enclosed as Annexure-5

7. Review of MIS report.

Consolidated MIS report of all departments generated was appreciated by the committee members and informed that this is a very use full report. Consolidated MIS reports of odd semester are enclosed as Annexure-6

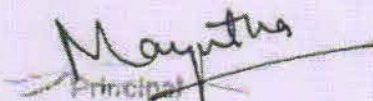
8. Review of calibration status of equipments and instruments of all the departments.

Principal informed that the need of calibration for equipments and instruments to be studied on case to case to basis and a report to be made on equipments and instruments which need calibration.

9. Data submitted to NAAC.

Dean Mechanical Engg informed that all the data is submitted to NAAC and is available in the web site.

Head Quality Assurance proposed the vote of thanks and the meeting was concluded.

  
Principal

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Outer Ring Road, Bellandur Post,  
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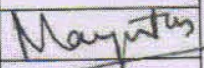




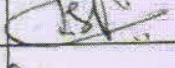

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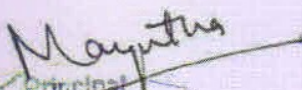
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